



The North Central Adult Education Regional Consortium (NCAEC)

Executive Committee Meeting Minutes

January 17, 2023

Members Present: Dr. Brock Falkenberg, Superintendent, Lake County Office of Education; Tom Reusser, Superintendent, Sutter County Office of Education; Elodia Ortega-Lampkin, Superintendent, Woodland Joint Unified School District; Michael West, Superintendent, Colusa County Office of Education; Garth Lewis, Superintendent, Yolo County Office of Education; Jeremy Brown, Yuba College (Proxy); Francisco Reveles, Yuba COE (joined meeting during 3.0 Information/Action section).

Members Absent: Dr. Tawny Dotson, Yuba College, Sandra Fowler, Woodland Community College.

Leadership Present: Lorilee Niesen, Sutter County Office of Education; Karin Liu, Woodland Adult Education; Deborah Bruns, Yolo County Office of Education; Ken Hamel, Yuba County Office of Education; Bob Eckhart, Marysville School for Adults; John Ithburn, Colusa County Office of Education; Jeremy Brown, Yuba College; Ingrid Larsen, Lake County Community College.

Guests Present: Dr. Fal Asrani, Superintendent, Marysville Joint Unified School District

1.0 CALL TO ORDER IN OPEN SESSION

Meeting was called to order by Chairman Brock Falkenberg at 12:06 PM.

- 1.1 Roll was taken through roll call due to zoom format and representation of Leadership team members as Proxy.
- 1.2 There were no changes to the agenda, so the **agenda was moved by Garth Lewis and seconded by Michael West.** Agenda approved unanimously by all voting members stating “aye/yes”. No roll call taken.
- 1.3 **Michael West moved to approve the minutes of the 05/06/2022 Executive Meeting and Tom Reusser seconded.** Roll call indicated the approval with all members in favor.
- 1.4 There were no public comments.

2.0 COMMUNICATIONS/REPORTS

2.1 Executive Committee

No reports from the Executive committee members.

2.2 Secretary to Committee/Consortium Director: Sutter COE

- Lorilee Niesen reported that guidance will be coming from the state/CDE regarding carryover funds. Ms. Niesen referenced a 2-year plan for spending down funds and shared that we are at 31% remaining funds as a consortium. State will be looking to NCAEC to develop guidance/policy. As such, we have established a Policy Committee. Once our policy is developed regarding carry over funds, it will be presented to the Executive Committee for approval.

- Ms. Niesen also reported that the Legislative Analyst Office (LAO) has proposed changing our currently funding model. Potentially attendance as well as performance based. She offered to share the brief. This could be devastating for smaller agencies. Ms. Niesen will be attending a workshop/activity pertaining to this topic on Friday.
- Amendment for Konocti carryover in NOVA-placed in 7000 account at Sutter COE.
- Member MOUs sent and all but one have been returned.
- Q1 certified in NOVA. Members need to enter Q2.
- February 8, 2023-North/Far north training to support new CAEP consortia members.
- Ms. Niesen to fill Eric Pomeroy’s seat on Workforce Innovation Board.

3.0 INFORMATION/ACTION (Action may be taken on any items below)

3.1 Meeting Schedule

Dr. Falkenberg stated it is critical for group to meet a couple of times per. He asked Executive committee members to determine date for next meeting. Ms. Niesen shared that our bylaws state we are to have July, October, January, and April meeting and emphasized our April meeting to approve CFAD. Encouraged group to set meeting today. Group agreed upon April 7 @ 1:00 p.m. Ms. Niesen will send calendar invite along with potential dates in order to get future meetings scheduled as soon as possible.

3.2 Marysville Adult Education Presentation

Dr. Asrani introduced Principal Eckhart. Mr. Eckhart thanked group for their support, provided historical background of Marysville Adult Education, discussed vision, goals, progress, partnerships, and moving forward.

3.3 Additional Funding Application Discussion/Allocation Recommendations from Leadership

Ms. Niesen presented recommendation from Leadership. Discussed COLA and one time funding pot. \$141,327 available plus \$35, 304 from agencies who did not spend down funds from last year’s one-time funding (total \$176,631).

Three applicants:

- | | |
|-------------------|----------|
| ○ Colusa COE | \$60,889 |
| ○ Sutter COE | \$37,674 |
| ○ Marysville JUSD | \$47,055 |

Leadership recommends that remaining one time funds amount be split and distributed equally among members. **Tom Reusser moved to approved and Michael West seconded.**

Discussion: Ms. Niesen explained this would need to be done as a “pass through” to Yuba County for Maryville as Marysville is not a funded member.

Roll call taken and motion approved unanimously by all voting members.

Ms. Niesen asked for clarification of redistribution for \$31,013 across 8 or 9 agencies. Clarification given for 9.

3.4 MOUs

All agencies will receive supplemental funding now that motion 3.3 has passed.

3.5 Konocti Carryover Discussion

Konocti allocation redistribution had been previously discussed in terms of serving students in Lake County. Dr. Falkenberg had assured Eric Pomeroy that these carry over funds would be spent. Ms. Niesen reported Konocti has \$66,164 carryover from 2020-2021 and \$102,938 from 2021-2022 for a total of \$169,102 remaining. These funds are sitting in Sutter COE 7000 account. Executive needs to decide what to do with these funds. Restatement that Lake County has been in discussion regarding how to serve students. Dr. Falkenberg asked for Leadership’s involvement and stated that per his recollection,

this money and the responsibility would transfer to Lake County for student use. Karin Liu affirmed Dr. Falkenberg's recollection and stated that this had been discussed in Leadership and in a private conversation with Eric Pomeroy who had he had reached out to Ms. Liu to ask that she be of service to assist Lake County/Beth Hampson with establishing a High School Diploma Program. Francisco Reveles expressed needs for Yuba and encouraged colleagues to consider donating a substantial amount to Marysville. Dr. Asrani requested consideration for some portion of funding going to Marysville. Dr. Falkenberg reiterated that based upon his recollection, this money was allocated to Lake County Community College as Konocti's focus is now on K-12 rather than Adult Education. Ingrid Larsen spoke to the "hub" aspect of services of Lake County. Tom Reusser brought up the issue of students now being served outside of our consortium and we are not able to collect student outcomes data because of this. Discussion ensued about Lake County boundaries and how monies must be spent to serves distinct and unique populations within each county. Dr. Falkenberg suggested having this discussion go back to Leadership. Lorilee Niesen stated that we can take this back but there are spending timelines/deadlines with this carryover money. Ms. Niesen is uncertain if this is a Leadership or Executive Committee discussion. Michael West discussed that we cannot be the only ones having spending delays, stated there is a lot involved here, and wants to discuss the process for including Marysville as a funded partner. Stated we need to have a serious discussion about this. Ms. Niesen noted that the state recognizes Maryville as "doing business" with regard to Adult Education and she also noted the need to potentially make bylaw changes. Dr. Asrani restated need for funding for Marysville and requested money to offset expenses they have incurred this year. Dr. Falkenberg again asked Ms. Niesen to bring this matter back to Leadership and then bring back to Executive for approval. Once this occurs, amendment will need to be made in NOVA. Ms. Niesen stated this would be a main topic of discussion at the February Leadership meeting. Dr. Falkenberg noted that since there were no objections, he was instructing Ms. Niesen to bring this back to Leadership for discussion.

3.6 Announcements

Ms. Niesen brought up removing Konocti from our bylaws. Dr. Falkenberg will check with Konocti to determine if they wish to remain in the consortium by-laws as a listed agency partner.

4.0 Adjournment

Motion to adjourn by Michael West and Tom Reusser seconded. Unanimous approval.
Meeting adjourned at 1:13 p.m.